**RAILROAD COMMISSION OF TEXAS – HEARINGS DIVISION**

**SUMMER 2024 INTERN**

The Railroad Commission of Texas, Hearings Division, is seeking a 2L-3L student interested in the energy sector. The selected intern will work in the Commission’s office, located at the William B. Travis building in downtown Austin, TX.

The Hearings Division is responsible for scheduling, conducting, and preparing recommendations concerning hearings related to oil and gas, gas utilities, pipeline safety, alternative fuels safety, and surface mining matters within the Commission’s jurisdiction.

Hearings range in scope from a brief hearing seeking an exception to a commission rule to a complex multiple day or week tribunal with numerous parties and interests. Administrative law judges and technical examiners work collaboratively to draft and issue a proposal for decision that is eventually presented for the commissioners to vote on at a public conference. The administrative law judge is responsible for the entire case from initial filing through motions, hearing, issuing a proposal for decision and presentation at conference. The technical examiners participate in the hearing process and assist the administrative law judge in analyzing complex case materials.

An intern in the Hearings Division will be able to actively participate in all aspects of case development under the direct supervision of the administrative law judge and technical examiner assigned to the case. An intern will have the occasion to perform legal research, analysis, participate in hearings on motions and may be asked to help draft proposed ruling and orders. Our vibrant motions practice spans pre-hearing motions such as dismissals, discovery, protective orders for the exchange of confidential documents, to motions for rehearing. Depending on the type of cases the docket has in the summer, an intern may be able to observe a case being presented to the commissioners at an open meeting conference. These opportunities are invaluable to one’s future practice as lawyer.

Summer interns are expected to work a typical 40-hour work week while participating in the program.

**RAILROAD COMMISSION OF TEXAS - OFFICE OF GENERAL COUNSEL GENERAL LAW SECTION**

**SUMMER 2024 INTERN**

The Railroad Commission of Texas Office of General Counsel General Law Section is seeking a 2L-3L student interested in the energy sector, environmental law, administrative law, procurement, and/or employment law. The selected intern will work in the Commission’s office, located at the William B. Travis building in downtown Austin, TX.

The Office of General Counsel is responsible for advising and representing all divisions of the Commission on legal matters related to regulation of oil and gas, gas utilities, pipeline safety, alternative fuels safety, and surface mining matters within the Commission’s jurisdiction. In addition to assisting with implementation of these programs, OGC also provides services and advice concerning environmental law, implementing the Administrative Procedures Act, and in support of agency functions with respect to contracts, open records and employment.

An intern in the Office of General Counsel will be able to actively participate in some or all of these subjects under the direct supervision of the attorneys in the section. An intern will perform legal research, analysis, participate in meetings, draft motions, memos, and correspondence. An intern also may draft rulemaking materials, contracts, and legal documents generated in the representation of staff before the Commission’s Hearings Division. Depending on the type of cases active in the summer, an intern also may to observe a case being presented to the Hearings Division, commissioners at an open meeting conference, and in local District and appellate courts.

Summer interns are expected to work a typical 40-hour work week while participating in the program.